



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

"Jefferson County: Responsible government
advancing quality of life"

MEMORANDUM

*REVISED 02-26-2021

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: February 24, 2021

SUBJECT: JEFFERSON COUNTY Meetings – Week of March 1, 2021

Monday March 1, 2021	Parks Committee	9:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Tuesday March 2, 2021	Fair Park Committee	8:30 a.m.	Videoconference OR Fair Park Activity Center 503 N. Jackson Ave, Jefferson
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Videoconference OR Human Services Conference Room 1541 Annex Rd, Jefferson
Wednesday March 3, 2021	Courthouse Security & Facility Meeting	8:30 a.m.	Videoconference
	*Building and Grounds Committee (Agenda Revised)	9:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Jury Trial & Courthouse Operational Plan Committee	11:00 a.m.	Videoconference
	Jefferson County Library Board	6:00 p.m.	Videoconference
Thursday March 4, 2021	*Finance Committee (Agenda Revise)	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Friday March 5, 2021	*WI River Rail Transit Commission (WRRTC) (Agenda Added)	10:00 a.m.	Videoconference
Saturday March 6, 2021	No Scheduled County Meetings		
Sunday March 7, 2021	No Scheduled County Meetings		

Parks Committee Agenda
Jefferson County

Date: Monday, March 1, 2021
Time: 9:00 a.m.

Committee Members: Walt Christensen, Greg David, Jeff Johns, Mike Kelly, Jeff Smith

Videoconference OR
Jefferson County Courthouse
311 S. Center Ave, Rm 205
Jefferson, WI 53549

Join Zoom Meeting

<https://zoom.us/j/99587095043?pwd=VW96SVhDVUxLdm9DV0VXQ3UvckpPdZ09>

Meeting ID: 995 8709 5043

Passcode: 095563

Dial by your location
+1 312 626 6799

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Election of Committee Chair
6. Election of Committee Vice Chair and Secretary if needed
7. Approval of Park Committee Minutes for February 1, 2021
8. Communications
9. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
10. Discussion on Carnes North Agricultural Lease and Buffer Planting
11. Discussion and on Bee Hives in County Parks
12. Discussion on Interurban Trail Project, Current Progress, and Future Plans
13. Discussion on Glacial Heritage Area (GHA) – Friends of GHA Activity Update
14. Discussion on Historic Sites Council – February Meeting Update
15. Discussion on 2021 Parks Department Budget and review of 2021 department goals
16. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of considering an offer to purchase a parcel of real property in the Town of Koshkonong.
17. Reconvene in open session for action on closed session items if necessary.
18. Adjourn
19. Next scheduled meeting: April 5th, 2021 at 9:00

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Fair Park Committee Agenda

Jefferson County

Jefferson County Fair Park
Activity Center - Lobby
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Tuesday, March 2, 2020

Time: 8:30 a.m.

Committee members:	Poulson, Blane (Chair)	Smith, Jeff
	Lindl, Roger (Vice Chair)	Drayna, Dave
	White, Brandon (Secretary)	Hall-Kind, Debra
		Steindorf, Kathleen

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of January 7, 2021
6. Communication
7. Public Comment
(Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Review of Community Feedback & Suggestions on Fair Operations
9. Updates on 2021 County Fair preparations
10. Updates on Fair Park operations
11. Updates on Fundraising operations
12. Review of Financial Report
13. Review of Director's Report
14. Discussion and possible action on future meeting schedule and agenda items
15. Adjourn

Next scheduled meetings to be held at the Fair Park Activity Center at 8:30 a.m.:

April 8, 2021

May 13, 2021

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.

Topic: Fair Park Committee

Time: March 2, 2021 08:30 AM Central Time (US and Canada)

Join Zoom Meeting:

<https://zoom.us/j/2614972838?pwd=OCt3WkE3S0c5bm5oQkRmMi9YY2Njdz09>

Meeting ID: 261 497 2838

Password: JCFP2021

Dial by your location: +1 312 626 6799 US
(Chicago)



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Human Services Conference Room

Join Zoom Meeting
<https://zoom.us/j/94904048088?pwd=YlVDSXhuVEFJejgvVE9icWlFMlFaZz09>
Meeting ID: 949 0404 8088
Password: 656279
Dial by your location
+1 312 626 6799 US

Date: Tuesday, March 2, 2021

Time: 1:00 p.m.

Committee Members: Russell Kutz, Chair; Jeanne Tyler, Vice-Chair; Janet Sayre Hoeft, Secretary; Ellen Sawyers, Ruth Fiege. LaRae Schultz, Sira Nsibirwa, Michael Wineke, and Frankie Fuller. Guest: Katie Dixon,

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from January 5, 2020
6. Introduction of new committee members - Sira Nsibirwa and Michael Wineke
7. Communications
8. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
9. Advocacy Updates from GWAAR – Greater Wisconsin Agency on Aging Resources and /or ORCD – Office of Resource Center Development – 3-Year Aging Plan Update
10. Discuss ADRC 2021 Key Outcome Indicators
11. Discuss ADRC Report - Dominic Wondolkowski, ADRC Supervisor
12. Discuss Senior Dining Program Updates– Kimberly Swanson, Senior Nutrition Program Supervisor
13. Discuss Mobility Management Updates - Mike Hansen, Mobility Manager
14. Discuss Dementia Care Specialist Program - Heather Janes, Dementia Care Specialist
15. Discuss Caregiver Support Specialist Programs – Kim Herman, Caregiver Support Programs
16. Discussion Elder Benefit Specialist/Disability Benefit Specialist – Alyssa Kulpa/Shelly Wangerin/Karla Nava
17. Discussion and possible action on the ADRC Committee By-Laws – Updated Orientation Manual & By Laws.
18. Discussion on items for the Next Agenda
19. Adjournment

Next scheduled meetings: April 6, 2021
 May 4, 2021
 June 1, 2021

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse
Via Zoom Meeting ID# 993 8796 3508
311 S. Center Avenue
Jefferson, WI 53549

Wednesday, March 3, 2021 at 8:30 a.m.

Committee Members by SCR 68.05

*William V. Gruber
Circuit Court Judge*

*Steven Nass
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Cindy Hamre Incha
Clerk of Circuit Court*

*Jennifer Weber
Family Court Commissioner*

*Paul Milbrath
Sheriff*

*Monica Hall
District Attorney*

*Amber Rumpf
Public Defender*

*David Zarwell
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

*Vacant
Central Services Manager*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from December 2, 2020 meeting.
5. Communications.
6. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Trauma kits (Hamre Incha).
8. Business continuity evacuation plan (Milbrath).
9. Courthouse remodel (Wehmeier).
10. Tentative future meeting dates/method of participation/observation:

June 2, 2021	8:30 a.m.
September 1, 2021	8:30 a.m.
December 1, 2021	8:30 a.m.
11. Future agenda items
12. Adjourn.

Join Zoom Meeting: <https://wicourts.zoom.us/j/99387963508>
Join by SIP 99387963508@zoomcrc.com
Meeting ID: 993 8796 3508

One tap mobile: +1 312 626 6799 ,,99387963508#
Join by H.323 162.255.37.11 (US West)
Dial by your location: +1 312 626 6799
162.255.36.11 (US East)

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee

AGENDA

Videoconference

Or

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Wednesday, March 3, 2021
9:00 a.m.

***REVISED 02-26-2021**

Committee Members

Curtis Backlund, Greg David, Roger Lindl, Laura Payne, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. ***Approval of the February 19, 2021 joint committee meeting with Building and Grounds, Executive and Finance Committees meeting minutes**
8. ***Approval of the February 3, 2021 Building and Grounds Committee meeting minutes**
9. Update on South Campus Projects.
10. Discussion and Possible action on Scope of Work for Courthouse/Sheriff Building Design Services Project
11. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
12. Discuss future meeting schedule. Next scheduled meeting date – April 7, 2021 – 9:00 a.m.
13. Discuss potential agenda items for the Committee's next meeting
14. Adjourn

*Register in advance for this meeting:

<https://zoom.us/meeting/register/tJMsdO2ppj8uH9WoXUJhZYi8M4WMZsS2N0gX>

After registering, you will receive a confirmation email containing information about joining the meeting.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Jury Trial & Courthouse Operational Plan Committee Meeting
Wednesday, March 3, 2021

11:00 a.m.

(Zoom)

Agenda

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from February 3, 2021 meeting.
5. Public comment.
6. Jury Trials / courtrooms / hearing rooms / maximizing space.
7. Public access to court proceedings / open court / Dacast / broadcasting.
8. Public access to courthouse.
9. Future meeting dates (Zoom):

April 7, 2021	11:00 a.m.
May 5, 2021	11:00 a.m.
10. Future agenda items.
11. Adjourn.

Join Zoom Meeting

<https://wicourts.zoom.us/j/99293286293?pwd=ZnRCNk5VSDVTOGFYUERNRW9XZ0dSZz09>

Meeting ID: 992 9328 6293

Password: 266875

One tap mobile: +13126266799,,99293286293#,,1#,266875# US (Chicago)

Dial by your location: +1 301 715 8592 US (Germantown)

Jefferson County Library Service

% Dwight Foster Public Library
Mailing Address: 209 Merchants Avenue
Fort Atkinson, WI 53538

Jefferson County Library Board Meeting

Meeting Location:

Via Zoom

<https://us02web.zoom.us/j/9126401701>

Meeting #: 9126401701

Wednesday, March 3rd, 2021

6:00 p.m.

Agenda

1. Call to Order and Introductions
2. Approval of Minutes of December 3rd, 2020 Meeting
3. Comments from the Public
4. Correspondence
5. Administrator's Report – Eric Robinson
6. Report from Library System Representative - Art Biermeier
7. Report from Library System Director – Karol Kennedy
8. New Business
 - a. New board members - **Discussion**
 - b. Selection of 2021 County Resource Library – **Action**
 - c. Description of duties of officers - **Discussion**
 - d. Election of Officers for 2021 – **Action**
 - e. County Library Funding Formula – **Action**
 - i. A working group will be organized and the process for development of a potential formula will be discussed.
 - f. County Plan for Library Services 2021-2023 – **Action**
 - i. A group will need to work on a new three-year county plan for the direction of library services.
9. Reports from County Libraries
10. Future Meeting Dates (July 2021, Nov. 2021)
11. Other
12. Adjournment

Finance Committee Agenda

Jefferson County

Jefferson County Courthouse

311 S. Center Avenue, Room 205

Jefferson, WI 53549

Date: Thursday March 4, 2021

Time: 8:30 a.m.

Register in advance for this meeting:

https://zoom.us/meeting/register/tJMocuCvpi4vHdbpKQyglAcWm_rKSxeOauzu

After registering, you will receive a confirmation email containing information about joining the meeting.

Committee members: Jones, Richard (Chair); Kutz, Russell (Secretary); Rinard, Amy; Jaeckel, George (Vice Chair); Nelan, Conor

1. Call to order
2. Roll call (establish a quorum) (8:30 a.m.)
3. Certification of compliance with the Open Meetings Law (8:30 a.m.)
4. Approval of the agenda (8:30 a.m.)
5. Approval of Finance Committee minutes for January 7, 2021, January 14, 2021 and February 12, 2021 and Joint Executive, Finance, and Building and Grounds Committee minutes for February 19, 2021 (8:30 a.m.)
6. Communications (8:30 a.m.)
7. Public comment (8:30 a.m.) (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion with counsel from Wisconsin Municipal Mutual Insurance Company (WMMIC) (8:35 a.m.)
9. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties (8:45 a.m.)
10. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County (8:45 a.m.)
11. Reconvene in open session for action on closed session items if necessary (9:15 a.m.)
12. Discussion and possible action on amending the 2021 Land and Water Conservation Department budget (9:20 a.m.)
13. Discussion and possible action on increasing the cremation permit fee in the Medical Examiner's office (9:25 a.m.)
14. Discussion and possible action on claims against Jefferson County (9:30 a.m.)
15. Discussion and possible action on awarding bid for shelter structures for 911 telecommunications infrastructure upgrade (9:35 a.m.)
16. Discussion and possible action on authorizing year-end requests to carry over funds for fiscal year 2020 (9:40 a.m.)
17. Discussion and possible action on authorizing year-end budget adjustments for fiscal year 2020 (10:10 a.m.)
18. Discussion and possible action on 2021 projections of budget vs. actual revenues and expenditures (10:15 a.m.)
19. Review of the financial statements and department update for December 2020-Finance Department (10:20 a.m.)
20. Review of the financial statements and department update for December 2020-Treasurer's Office (10:20 a.m.)
21. Review of the financial statements and department update for December 2020-Child Support Department (10:20 a.m.)
22. Update on contingency fund balance (10:25 a.m.)
23. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities (10:25 a.m.)
24. Set future meeting schedule, next meeting date, and possible agenda items (10:30 a.m.)
25. Review of invoices (10:35 a.m.)
26. Adjourn (10:45 a.m.)

Next scheduled meetings: Thursday, April 8, 2021 (Regular Meeting)
 Thursday, May 6, 2021 (Regular Meeting)
 Tuesday, June 8, 2021 (Regular Meeting)
 Thursday, July 8, 2021 (Regular Meeting)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org
MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, March 5th, 2021 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Matthew Honer, WRRTC Administrator

Wisconsin River Rail Transit Commission

Meeting Friday, March 5th, 2021 @ 10 AM

Online and by Phone via ZOOM

<https://zoom.us/j/93735117566?pwd=NmxOcFdiWk1PdkVTekxESFFDeG5ydz09>

Meeting ID: 937 3511 7566

Passcode: 865849

Join by Phone: 1 (312) 626-6799

Meeting ID: 937 3511 7566

Passcode: 865849

WRRTC's Schedule of Meetings:

2021
January 8 th
February 5 th
March 5 th
April 9 th
May 7 th
June 4 th
July 9 th
August 6 th
September 10 th
October 8 th
November 5 th
December 10 th

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-342-1637.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

Wisconsin River Rail Transit Commission

Meeting - Friday, March 5th, 2021 @ 10 AM

Online Meeting via Zoom

1. 10:00 AM *10 minutes estimated | Action Items*
Call to Order – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft February 2021 Meeting Minutes**
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

- 10 minutes estimated | Update and Action Items*
8. **WRRTC Financial Report** – Jeff Huttenburg, Treasurer.
 - Treasurer's Report.
 - Payment of Bills.
- 10 minutes estimated | Update*
9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht and Roger Schaalma, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Other Issues/ Topics
 - Update on Business Development
- 10 minutes estimated | Update*
10. **WisDOT Report** – Lisa Stern, WisDOT
 - Update on Property Issues
 - Other Issues/Topics
 - Update on Grant Funding and Projects
- 5 minutes estimated | Update*
11. **WRRTC Communications and Administrator's Report** – Honer, Admin.
 - Communications
 - Project Updates
- 10 minutes estimated | Action Item*
12. **Consideration and Action for a letter of support and capital funding of Janesville Bridge project in support of WisDOT INFRA Grant Application** – Stern, WisDOT/ Lucht, WSOR.
- 10 minutes estimated | Update*
13. **Discussion of Private Crossings.** – Honer, Admin.
14. Action Item. **Adjournment**